



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
RDMC Bldg., Elliptical Road corner Visayas Avenue,
Diliman, Quezon City 1104

Handwritten notes: *KMSO / COS*, *PPN*, *Mr.*, *Thank*, *Salme*

Ref. No. 2023- 06- 47
June 30, 2023

MEMORANDUM FROM THE DIRECTOR

TO : ALL CONTRACT OF SERVICE (COS) PERSONNEL

SUBJECT : REPORT FOR WORK ON JULY 3, 2023

In the exigency of the service and to ensure continuation of the Bureau's operations, all Contract of Service (COS) personnel who have submitted all the requirements for renewal of their engagement with DA-BAR are hereby allowed to report for work on **Monday, July 3, 2023**, pending the issuance of the Authority to Renew from the Department of Agriculture (DA) Central Office.

Upon the DA-Central Office's issuance of the Authority to Renew, the Human Resource Management Section (HRMS) shall distribute the Contracts to respective COS personnel, for notarization.

Please be guided accordingly.


JUNEL B. SORIANO, Ph.D.