



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
BUREAU OF AGRICULTURAL RESEARCH  
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December 13, 2024

## MEMORANDUM FROM THE DIRECTOR

**TO : ALL DIVISION HEADS**

**SUBJECT : CALENDAR OF ACTIVITIES FOR CY 2025**

In line with our commitment to prioritize all important tasks, allocate our valuable time more efficiently and avoid unnecessary overlapping of schedules, all division/unit heads are hereby directed to submit your respective calendar of activities for CY 2025 based on your approved budget allocation **on or before January 10, 2025.**

Further, you are hereby advised to include in your submission those activities that are connected to BAR funded projects and would involve BAR staff, subject for review by the Office of the Assistant Director.

For your strict compliance.

  
JUNEL B. SORIANO, PhD

