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DA-CO-ICTS-MM20240430-00119

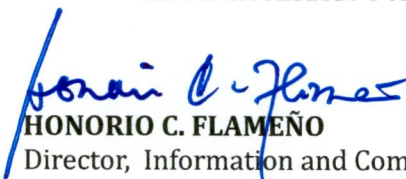
April 29, 2024

**MEMORANDUM**

**FOR :** ALL SERVICE DIRECTORS  
ALL REGIONAL EXECUTIVE DIRECTORS  
ALL BUREAU DIRECTORS  
ALL HEADS OF ATTACHED AGENCIES AND ATTACHED CORPORATIONS  
ALL NATIONAL BANNER PROGRAM DIRECTORS  
ALL LOCALLY-FUNDED PROJECTS (LFPs) & FOREIGN-ASSISTED  
PROJECTS (FAPs) HEADS/ FOCALS

**Attention:**

All DA-INTERACT Permanent and Alternate Focal Persons

**FROM :**   
HONORIO C. FLAMEÑO  
Director, Information and Communications Technology Service (ICTS)

**SUBJECT :** INVITATION TO THE 1ST SUBJECT MATTER EXPERTS' EXCHANGE (SMEE) - INFORMATION TECHNOLOGY ROUND FOR AGRICULTURE AND FISHERIES COMMUNICATIONS THRUSTS (INTERACT) FOR CALENDAR YEAR (CY) 2024 ON MAY 27 - 31, 2024

The Information and Communications Technology Service (ICTS) will spearhead the conduct of the **1st Subject Matter Experts' Exchange - Information Technology Round for Agriculture and Fisheries Communications Thrusts (SMEE-INTERACT) for CY 2024 on May 27-31, 2024 in Region XI**. This convention will provide a platform for ICT focals to exchange insights, share best practices, and collaborate on strategies aimed at advancing digital capabilities and efficiencies within the DA framework.

In this regard, we would like to invite your **DA-INTERACT permanent and alternate focal person**, as per DA Special Order No. 340 series of 2022, to participate in this event. They can confirm their attendance at this link: <https://bit.ly/SMEECF2024> on or before May 17, 2024. We will be strictly implementing a "NO CONFIRMATION, NO ROOM ACCOMMODATION" policy. Please also take note of the slots allotted in accordance with DA Special Order No. 404 series of 2024.

Participants from the Regional Field Offices (RFOS) are requested to prepare their respective physical and financial accomplishments as well as current ICT projects to be presented during the five-day event.

For further inquiries and clarification, your staff may contact **Ms. Ria Zabrina A. Amistoso** or **Ms. Sarah C. Cacas** at telephone number **(02) 8928 - 8741 to 64, locals 2511/ 2533** or reach them through e-mail via [ictpsd@da.gov.ph](mailto:ictpsd@da.gov.ph).

For your usual cooperation, please.

