



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**BUREAU OF AGRICULTURAL RESEARCH**  
RDMIC Bldg., Elliptical Road corner Visayas Avenue,  
Diliman, Quezon City 1104

Ref. No. 2023-06-40  
June 19, 2023

**MEMORANDUM FROM THE DIRECTOR**

**TO** : **ROBERTO R. QUING, Jr.**  
Accountant

**SUBJECT** : **SUBMISSION OF STATUS OF UNLIQUIDATED FUNDS**

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In the exigency of service, you are hereby instructed to submit to this Office on or before **July 3, 2023** (EOB) the status of prior years' unliquidated fund balances as of June 30, 2023.

Kindly classify in the said report the implementing agencies (IAs) per classification (e.g. DA Staff Bureaus/Attached Agencies, DA-RFOs, SUCs, NGOs) and indicate their corresponding unliquidated balance based on aging (i.e. 10 years and above, seven to ten years, three to seven years, and one to three years). Provide also the actions taken, such as the visits conducted and the number of demand letters sent to IAs with overdue accounts/long outstanding fund transfers to oblige them to submit regular liquidation reports, and the plan of action for the same purpose.

Thank you!

  
**JUNEL B. SORIANO, Ph.D.**

cf:  
**JOELL H. LALES**  
Assistant Director