

## ANNOUNCEMENT OF HIRING

The Bureau of Agricultural Research is in need of the following:

<b>Position</b>	:	<b>Project Evaluation Officer II (1 vacant)</b>
Division	:	Program Monitoring, Evaluation and Linkaging Division- Research Linkages Section
Status of Employment	:	Contract of Service
Salary Grade	:	<b>SG 15 – Php – 30, 531.00</b>
Qualification Standard	:	
Education	:	Bachelor’s Degree relevant to the job. Preferably Bachelor’s Degree in Agricultural Economics
Work Experience	:	One (1) year relevant experience
Training	:	Four (4) hours relevant training
Eligibility	:	No eligibility required

### Terms of Reference:

- Assist in the coordination for the conduct of activities and events organized by the Research Linkages Section (RLS)
- Update, manage and maintain PMELD’s Performance Measures and Outputs (PMO) database, analyze data and provide recommendations
- Organize Divisional planning workshop/meetings and provide needed information and updates in the planning and monitoring-related activities of the Bureau
- Package presentations and prepare correspondence, including communication and reply letters in response to requests received by RLS
- Assist in the preparation and monitoring of RLS performance targets and packaging of divisional accomplishments and other salient narrative/technical reports
- Coordinate/follow-up and consolidate submission of inventory of beneficiaries of R4D programs managed by the Division
- Facilitate and coordinate new and/or existing collaboration/linkages with local R4D partners
- Represent DA-BAR and participate in meetings (convergence, local partnerships/linkages, etc.), workshops, reviews and other activities
- Prepare briefing notes and package reports that may be assigned from time to time

### How to apply:

Interested and qualified applicants should fill out the application form:

[https://bit.ly/BARApplicationForm\\_COS](https://bit.ly/BARApplicationForm_COS). Deadline of submission of applications is on **October 18, 2024** (Friday).