



**PURCHASE ORDER**  
**DEPARTMENT OF AGRICULTURE**  
**BUREAU OF AGRICULTURAL RESEARCH (DA-BAR)** BY

**RECEIVED**

*[Handwritten initials]*

Supplier:	RIELOU GENERAL MERCHANDISE		P.O. No.:	2024-01-001204	
Address:	B1 L2 Socorro Avenue Buensuceso Homes III, Marcelo Green, Paranaque City		Date prepared:	March 20, 2024	
Email Add.:	rodmarjanitorial@gmail.com	Contact:	0933-8243508	Mode of Proc:	Small Value
TIN No.:	182-033-951-000	PR No.:	2024-02-92; 2024-02-137; 2024-02-139; 2024-02-141; 2024-02-152	End-User:	KMISD, OD, OAD, PU and Records Unit

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Supply and Property Office, DA-BAR, RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City	Delivery Term:	15days
Date of Delivery:	<i>April 16, 2024</i>	Payment Term:	30 Calendar Days

Item No.	Unit	Description	Quantity	Offered Item	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF CONSOLIDATED OFFICE SUPPLIES</b>						
1	piece	SHREDDER, 30L, Shreds staples, paper clips and credit cards	1	Fellowes	29,750.00	29,750.00
2	piece	BOOK TROLLEY, 48"d X 15"W X 6"H, steel, 3 shelves; 4 wheels, swivel	1		6,980.00	6,980.00
3	set	BOOK REPAIR KIT, tape 1x36", mending tissue 0.5" x 12"; bone folder; cleaning pad; gum eraser	1		3,000.00	3,000.00
4	piece	FOLDABLE METAL LADDER(3steps), folding step stool with wide anti-slip pedal; 15"W x 44"H	1		1,490.00	1,490.00
5	piece	BOOKENDS, heavy duty, metal/steel, anti-slip design, 9" x 5.5" x 4.7"	12		320.00	3,840.00
6	piece	KEYBOARD, for Ipad (9th Generation), 10.2"-black, front to back protection	2	Apple MAC	12,540.00	25,080.00
7	piece	WALL CLOCK, Digital, 15"x 7.5" x 1.38", LED Display color red	1	Asahi	6,350.00	6,350.00
8	piece	7-in-1 USB C HUB, compatible for Ipad Gen and MacBook	1	U-Green	2,500.00	2,500.00
9	piece	STORAGE CABINET, steel, gray, 5 layers	2		19,280.00	38,560.00
10	piece	PRINTER, color, print, copy and scan	1	Epson	12,450.00	12,450.00
11	piece	MICROWAVE OVEN, 20L, black	1	Fujidenzo	4,320.00	4,320.00
12	piece	OVEN TOASTER, 9L, black	1	Panasonic	3,450.00	3,450.00
*****nothing follows*****						

(Amount in words)	ONE HUNDREDTHIRTY SEVEN THOUSAND SEVEN HUNDRED SEVENTY PESOS ONLY	<b>137,770.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: *[Signature]*  
**MARILOU N. BOZAKI**  
 Signature over Printed Name of Supplier  
4/1/24  
 Date

Very truly yours,  
*[Signature]*  
**JUNEL B. SORIANO, PH.D.**  
 Director  
 Head of the Procuring Entity (HoPE)

Fund Cluster :	01	ORS No. :	<i>02-01-001204-03 425</i>
Funds Available :	142,000.00 (ABC)	ORS Date:	<i>3/22/24</i>
		Amount:	<b>P137,770.00</b>

*[Signature]*  
**ROBERTO S. CUING, JR.**  
 Accountant III