



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**BUREAU OF AGRICULTURAL RESEARCH**  
RDMIC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City 1104  
(+632) 8461 2800 and (+632) 8461 2900 • r4d@bar.gov.ph

**JUN 10 2025**

**NOTICE TO PROCEED (NTP)**

**Ms. Melanie C. Tanhay**  
**Account Manager**  
**DCI INT'L I.T. SOLUTIONS & SERVICES CORP.**  
Unit 3A Comtal L1-D1  
Victoria's Place C.  
Raymundo, Caniogan,  
Pasig City

**Dear Ms. Tanhay:**

With reference to the approved Award and signed Contract Agreement; notice is hereby given to **DCI INT'L I.T. SOLUTIONS & SERVICES CORP.** that delivery may now commence on the **BUREAU OF AGRICULTURAL RESEARCH** located at RDMIC Bldg., cor. Visayas Ave., Diliman, Quezon City, for the re: **PROCUREMENT OF VARIOUS INKS, TONERS AND MAINTENANCE BOX FOR OFFICIAL USE OF DA BAR AND DA-BPO.**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

We look forward to a harmonious transaction with your office.

Very truly yours,

**RAYMOND PATRICK L. CABRERA**  
BAC Chairperson

Approved by:

**JOELL H. LALES**  
Officer-in-Charge, Director  
Head of Procuring Entity

I acknowledge receipt on this on:  
Name of Bidder's representative:  
Authorized Signature:

June 11, 2025  
Melanie C. Tanhay  
[Signature]

