



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF AGRICULTURE  
 BUREAU OF AGRICULTURAL RESEARCH  
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**BIDS AND AWARDS COMMITTEE (BAC)**

**COMMITTEE RESOLUTION NO. 164**  
 Series of 2024

**RECOMMENDATION ON THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
 ICT OFFICE EQUIPMENT FOR DA-BAR**

**WHEREAS**, the Department of Agriculture - Bureau of Agricultural Research (BAR) through the **Knowledge Management and Information System Division (KMISD)** allocated the amount of **Two Million Thirty-Nine Thousand Four Pesos (₱2,039,004.00)** for the **Procurement of ICT Office Equipment for DA-BAR** as indicated in the approved Purchase Requests (PR) with reference number **2024-10-595** dated **September 30, 2024**.

**WHEREAS**, Invitation to Bid was advertised in the Philippine Government Electronic Procurement System (PhilGEPS) under Reference No. **11393859** dated **October 23, 2024** and in a conspicuous place within the office premises of the Department of Agriculture - Bureau of Agricultural Research for seven (7) days;

**WHEREAS**, on **October 30, 2024** a **Pre-Bid Conference** was conducted and **Bid Bulletin No. 2024-16** and **Bid Bulletin No. 2024-17** was issued thereafter to clarify and/or amend the contents of the Invitation to Bid and Bidding Documents;

**WHEREAS**, in response to the abovementioned advertisement, two (2) bidders appeared and submitted their bid proposal during the **Opening of Bids on November 21, 2024** to wit:

<b>Name of Bidder</b>	<b>ZAFEERA COMPUTER STORE</b>
<b>Total Amount of BID</b>	<b>₱1,839,955.00</b>
<b>FORM OF BID SECURITY</b>	<b>BSD</b>

**WHEREAS**, the second bidder namely, **APEX OFFICE SUPPLIES AND EQUIPMENT TRADING**, was disqualified due to the submission of an expired PHILGEPS Certificate attached to the original copy of their submitted bid;

**WHEREAS**, on **November 22, 2024, 1:30 PM**, the BAC conducted the **Bid Evaluation** to determine the **Lowest Calculated Bid/Single Calculated Bid**. Upon careful examination of the financial components during the Bid Evaluation, **ZAFEERA COMPUTER STORE** was found to be the bidder with the **Lowest Calculated Bid** as follows:



NAME	CALCULATED BID	REMARKS
ZAFEERA COMPUTER STORE	₱1,839,955.00	PASSED

**WHEREAS**, upon validation and verification of all eligibility requirements, technical and financial documents during the Post-Qualification on **December 4, 2024**, all documents submitted by **ZAFEERA COMPUTER STORE** was found to be sufficient and served to be the bidder with the **Lowest Calculated and Responsive Bid**;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE:

- a) To declare the bid proposal of **ZAFEERA COMPUTER STORE** for the **Procurement of ICT Office Equipment for DA-BAR** as the **Lowest Calculated and Responsive Bid**;
- b) To recommend to the HoPE the awarding of contract requirements in favor of **ZAFEERA COMPUTER STORE** for the **Procurement of ICT Office Equipment for DA-BAR** in the total amount of **One Million Eight Hundred Thirty-Nine Thousand Nine Hundred Fifty-Five Pesos (₱1,839,955.00)**.

Done 4th day of December 2024 at Quezon City, Philippines.

2

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**Bids and Awards Committee:**



**SALVACION M. RITUAL**  
BAC Chairperson



**EVELYN H. JUANILLO**  
BAC Vice-Chair

**JUDE RAY P. LAGUNA**  
BAC Member

**AMAVEL A. VELASCO**  
BAC Member




**MARIA ELENA M. GARCES**  
BAC Member



**KRIS THEA MARIE B. HERNANDEZ**  
BAC Member

**APPROVED/DISAPPROVED BY:**



**JUNEL B. SORIANO, Ph.D.**  
Director, Bureau of Agricultural Research  
Head of Procuring Entity