

**BIDS AND AWARDS COMMITTEE (BAC)  
COMMITTEE RESOLUTION NO. 125  
SERIES OF 2024**

**Recommendation on the Award of Contract for the Supply and Delivery of Ink for  
Epson Workforce Pro EF-C878R High Capacity Ink, T05B**

**WHEREAS**, the Department of Agriculture - Bureau of Agricultural Research through its management, approved the Purchase Requests (PR) with reference number 2024-10-594 dated October 01, 2024, for the **Supply and Delivery of Ink for Epson Workforce Pro EF-C878R High Capacity Ink, T05B**, with an Approved Budget for the Contract (ABC) of **Five Hundred Fifty Eight Thousand Pesos (P558,000.00)**, inclusive of all applicable taxes and charges;

**WHEREAS**, an invitation to eligible bidders/suppliers to participate and submit quotations for the above requirement under **Section 53.9 - Small Value Procurement** was advertised in the Philippine Government Electronic Procurement System (PhilGEPS) with Reference No. 11317307 dated October 03, 2024 with a deadline on October 08, 2024;

**WHEREAS**, among two (2) bidders who participated, **SONKKENS OFFICE EQUIPMENT TRADING** was determined to have the **Lowest Calculated and Responsive Quotation (LCRQ)** with the total amount of **Four Hundred Sixty One Thousand Five Hundred Thirty Two Pesos (P461,532.00)** for the **Supply and Delivery of Ink for Epson Workforce Pro EF-C878R High Capacity Ink, T05B**;

**WHEREAS**, upon review of the documentary requirements provided by the participating bidders/suppliers, the BAC Secretariat has determined the compliance of the participating supplier with the documentary requirements.

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby **RESOLVE**:

- a) To declare the bid quotation of **SONKKENS OFFICE EQUIPMENT TRADING** for the **Supply and Delivery of Ink for Epson Workforce Pro EF-C878R High Capacity Ink, T05B** as the **Lowest Calculated and Responsive Quotation (LCRQ)**;
- b) To recommend to the Head of the Procuring Entity (HoPE) the awarding of contract requirements in favor of **SONKKENS OFFICE EQUIPMENT TRADING** for the **Supply and Delivery of Ink for Epson Workforce Pro EF-C878R High Capacity Ink, T05B** in the total amount of **Four Hundred Sixty One Thousand Five Hundred Thirty Two Pesos (P461,532.00)**.

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