



BAGONG PILIPINAS



Manunungkap sa Agrikultura,  
Mamamagaling sa Ekonomiya

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
BUREAU OF AGRICULTURAL RESEARCH

RDMIC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City 1104  
(+632) 8461 2800 and (+632) 8461 2500 • 14d@bar.gov.ph

**SPECIAL ORDER**

No. 300

Series of 2024

**SUBJECT : AUTHORITY TO PARTICIPATE IN THE PRESENTATION OF INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FOR THE YEAR 2025**

In the interest of service, and in line with the upcoming fiscal year, the following DA-BAR officials and staff are hereby authorized to attend and participate in the presentation of PPMPs for 2025, to be held on September 25-26, 2024, at the DA-BAR (E.R. Ponce Hall), to ensure the efficient and timely execution of procurement activities.

OFFICE/DIVISION/UNIT	PARTICIPANT(S)
Office of the Director	Gladys B. Gammad Geline Nicole A. Morillo
Planning and Monitoring Unit	Gian Carlo R. Espiritu Aiko Monique C. Del Mundo Marvin Mc Clyn V. Battung
Compliance Officer	Jennifer T. Alianza
Office of the Assistant Director	Joell H. Lales Maria Ruby G. Lumongsod
Program Monitoring, Evaluation and Linkaging Division	Julia A. Lapitan Amavel A. Velasco Rhea D. Desalesa, DVM Julie Ann L. Dulay Lady Christine Joy A. Barcena
Knowledge Management and Information Systems Division	Salvacion M. Ritual Evelyn H. Juanillo Maria Elena M. Garces Jocel Anne C. Yamson Jems Rey Y. Soto Peter John P. Cagula

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**Program Development Division**

Raymond Patrick L. Cabrera  
Adriel C. Abando  
Kris Thea Marie B. Hernandez  
Marjorie M. Mosende  
Alvin L. Fontanil  
Sunny Boy C. Fermia

**Administrative and Finance Division**

Jude Ray P. Laguna  
Alexis P. Gregorio

Human Resource Management Unit

Vanessa Mae V. Abuel

Procurement Unit

Judith A. Maghanoy  
Magdalena M. Calimutan  
Alan N. Palevino  
Neil Francis M. Prado  
Lester S. Bartina  
Mario R. Anire

Property and Supply Unit

Corazon L. Barretto  
Maricar B. Blancaflor

Cash Unit

Gretel F. Rivera  
Abigael Y. Grettchin

Accounting Unit

Roberto S. Quing Jr.  
Sheena C. Castillo  
Arvin Dan B. Monserate

Budget Unit

Marilou C. Oren  
Arbien Jan S. Madla  
Ma. Tatiana T. Amat

Building Maintenance, Security and General  
Utility Services Unit

Vanessa D. Yap

Records Unit

Melody T. Memita<sup>4</sup>  
Jesabell V. Gayod

Transportation Maintenance And Services  
Unit

Ryan Joseph M. Abrigo  
Teresita S. Anoneuvo

**Department of Agriculture - Biotech  
Program Office**

Desiree C. Ibañez  
Pian Huelva



All expenses to be incurred for the duration of the activity, shall be chargeable against DA-BAR funds, subject to the usual government accounting and auditing rules and regulations.

Done this \_\_\_\_ day of September

  
**JUNEL B. SORIANO PhD**  
Director

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**PRESENTATION OF PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2025  
 PROGRAM FLOW**

TIME	ACTIVITY	SPEAKER/PRESENTER
<b>DAY 1</b>		
9:00 - 9:30 AM	<b>Preliminaries</b>	
	Prayer	
	Roll call and Acknowledgement of Participants	
	Run through of Program of Activities	
9:30 AM	Presentation of Indicative PPMP for 2025 with Open Forum	Assigned staff for each Division/Unit
9:30 - 10:10 AM	PDD	
10:10 - 10:50 AM	PMELD	
10:50 - 11:30 AM	KMISD	
12:00 NN - 1:00 PM	<b>LUNCH</b>	
1:00 PM - 1:40 PM	HRMU	
1:40 PM - 2:30 PM	PSU	
2:30 - 2:40 PM	TMSU	
2:40 - 3:00 PM	BMSGUSU	
3:00 - 3:20 PM	Records Unit	
3:20 - 3:40 PM	Cash Unit	
3:40 - 4:00 PM	Budget Unit	
4:00 - 4:20 PM	Accounting Unit	
4:20 - 4:40 PM	Procurement Unit	
4:40 - 5:00 PM	IAU (Compliance Officer)	
5:00 PM	<b>END OF DAY 1</b>	

<b>DAY 2</b>		
9:00 - 9:30 AM	<b>Preliminaries</b> Roll call and Acknowledgement of Participants	
9:30 AM	Continuation of Presentation	Assigned staff for each Division/Unit
9:30 - 9:50 AM	OAD	
9:50 - 10:00 AM	PMU	
10:00 - 10:20 AM	OD	
10:20 - 11:00 AM	BIOTECH	
12:00 NN	<b>LUNCH</b>	
1:00 PM	<b>END OF DAY 2</b>	