

Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1101

*KMSD -
Ms. Eufelisa / Ellen
PM pls
Salun*

SPECIAL ORDER

No. 91
Series of 2021

SUBJECT : CREATION OF THE COMMITTEE ON ANTI-RED TAPE (CART) IN THE DA-BUREAU OF AGRICULTURAL RESEARCH

In the interest of service and to ensure the compliance of the Department of Agriculture-Bureau of Agricultural Research (DA-BAR) to the Republic Act No. 11032 otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and the DA Special Order 2021-576 creating the DA Committee on Anti-Red Tape (CART), the DA-BAR SO 2021-40 constituting the DA-BAR Citizen's Charter Technical Working Group (TWG) is repealed/revoked in favor of the creation of the DA-BAR CART.

The composition are as follows:

Chairperson	:	Mr. Joell H. Lales Asst. Director, DA-BAR
Vice-chairperson	:	Ms. Ludivina M. Pelayo Head, Human Resource Management Unit
Members	:	Mr. Raymond Patrick L. Cabrera Head, Research Program Development Division
		Dr. Anthony B. Obligado Head, Research Coordination Division
		Mr. Wilson G. Vilorio II Head, Internal Audit Unit
		Mr. Roberto S. Quing, Jr. Head, Finance Unit
		Ms. Melissa Resma Head, Information Management Section
		Ms. Cynthia Remedios V. de Guia Head, Planning and Monitoring Section
Public Relations Officer	:	Ms. Evelyn H. Juanillo
Complaints Officer	:	Ms. Melissa A. Resma (External) Ms. Joann Y. Azares (Internal)
Secretariat	:	Ms. Maria Elena M. Garces BAR ISO 9001:2015 QMS Lead Auditor
		Human Resource Management Unit



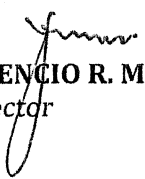
On top of the duties and responsibilities itemized in the DA SO 2021-576 (as may be applicable), the DA-BAR CART shall have following functions and responsibilities:

1. Update and package the DA-BAR Citizens Charter (External and Internal Services);
2. Facilitate public dissemination of the Citizen's Charter through the BAR website, electronic billboards, posters, or any other readable materials that could be easily understood by the clients;
3. Monitor, process and analyze the client satisfaction or feedback and visitor's complaint forms; and
4. Facilitate submission of the Citizen's Charter Handbook, Certificate of Compliance, Compliance Report and other relevant and related documents to the Anti-Red Tape Act Authority.

As such, all above-mentioned officials and staff are entitled to reimburse meals, travel, compensatory time off-setting and other incidental expenses covering their role as a member of the DA-BAR CART. In addition, all divisions and units are to extend full support and cooperation at all times to the DA-BAR CART as may be necessitated along the course of their duties.

This Order shall take effect immediately and shall remain in force until revoked in writing.

Done this 24th day of August 2021.


VIVENCIO R. MAMARIL, Ph.D.
Director

