



**SPECIAL ORDER**

No. 34  
 Series of 2024

**SUBJECT : AMENDING SPECIAL ORDER NO. 20. SERIES OF 2024, AUTHORITY TO PARTICIPATE IN THE DA-BAR CY 2023 2ND SEMESTER PERFORMANCE COMMITMENT REVIEW (PCR) ASSESSMENT WORKSHOP AND CY 2023 ANNUAL AGENCY PERFORMANCE REVIEW CONFERENCE CUM FY 2025 PLAN AND BUDGET WORKSHOP FOR R4D GRANTS**

In the interest of service, Special Order No. 20 (series of 2024) with the subject "DA-BAR CY 2023 2nd Semester Performance Commitment Review (PCR) Assessment Workshop and CY 2023 Annual Agency Performance Review Conference cum FY 2025 Plan and Budget Workshop for R4D Grants" on February 12 to 16, 2024 at the Development Academy of the Philippines (DAP) Conference Center in Tagaytay City, Cavite (Region IV-A), is hereby revised and amended as follows.

The amendment in the composition of the key representatives from divisions, sections, and units is due to their participation in equally important activities and assignments coinciding with the schedule of the workshop.

**OFFICE/DIVISION/UNIT**

**PARTICIPANTS**

**Office of the Director**

Gladys B. Gammad  
 Geline Nicole A. Morillo<sup>1</sup>

*Planning and Monitoring Unit*

Gian Carlo R. Espiritu<sup>2</sup>  
 Glacelle Alyne C. Malinao  
 Matthew Janssen C. Ty  
 Apple E. Llarena  
 Renzo Miguel M. Siao  
 Aiko Monique C. Del Mundo  
 Thoburn S. Gustilo, Jr.  
 Marvin Mc Clyn V. Battung

*Compliance Officer*

Melissa A. Resma

**Office of the Assistant Director**

Joell H. Lales<sup>3</sup>  
 Maria Ruby G. Lumongsod

**Administrative and Finance Division**

Human Resource  
 Management Section

Jude Ray P. Laguna<sup>4</sup>  
 Lissy Ann H. Cantillon  
 Vanessa Mae V. Abuel

<sup>1</sup> Concurrent staff of PMU  
<sup>2</sup> Performance Management Team (PMT) Member, Highest Planning Officer  
<sup>3</sup> PMT Chair  
<sup>4</sup> PMT Member, Highest Human Resource Management Officer

2



Procurement Section	Judith A. Maghanoy <sup>5</sup> Ria Joy J. San Jose
Property and Supply Section	Corazon L. Barretto Maricar B. Blancaflor
Transportation Maintenance and Services Unit	Jennifer T. Alianza Teresita S. Añonuevo
Building Maintenance, Security and General Utility Services Unit	Vanessa D. Yap
Records Section	Melody T. Memita <sup>6</sup> Jessabel V. Gayod
Accounting Section	Roberto S. Quing, Jr Sheena C. Castillo
Budget Section	Marilou C. Oren Arvin Dan B. Monserate Maureen Ghee D. Cave
Cash Section	Gretel F. Rivera Ligaya V. Santolices
<b>Program Development Division</b>	Raymond Patrick L. Cabrera Kris Thea Marie B. Hernandez Alvin L. Fontanil Lorebelle E. Pidoy Marnelie G. Subong Chiqui M. Padullon Maylen V. Cunanan Marvin Evangelista
<b>Program Monitoring, Evaluation, and Linkaging Division</b>	Julia A. Lapitan Amavel A. Velasco Rhea D. Desalesa, DVM Juan Nikolas A. Paller <sup>7</sup> Nieva Jean S. Ignacio Bernalin P. Cadayong-Cruz Nina Mae Talaro Apolonia A. Mendoza
<b>Knowledge Management and Information Systems Division</b>	Evelyn H. Juanillo Ma. Eloisa H. Aquino Maria Elena M. Garces <sup>8</sup> Jocel Anne C. Yamson Rena S. Hermoso Mayrene Gail M. Dela Cruz

<sup>5</sup> Concurrent OIC-head of Budget Unit

<sup>6</sup> PMT Member, Highest Employee's Association Officer and Concurrent head of Building Maintenance, Security and General Utility Services Unit

<sup>7</sup> PMT Member, Highest Learning and Development Officer

<sup>8</sup> Concurrent head of the Scientific Literature Section

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DA-Biotechnology Program Office

Jessica Mae M. Mora  
Desiree C. Ibañez

Transportation Maintenance and  
Services Unit (Stay-in Drivers)

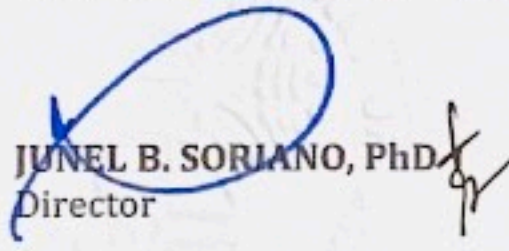
Jojit V. Velasquez  
Abelardo G. De Jesus, Jr.  
Elec I. Yadao  
Jay-Ar D. Remedio  
Rhaine M. Borres

The schedule of attendance of the participants among the offices, divisions, and units in the two major activities are specified in the Annex.

The Planning and Monitoring Unit, Human Resource Management Section, and the Budget unit will spearhead and facilitate the preparations and conduct of the activity.

All expenses to be incurred for the duration of the activity, shall be chargeable against DA-BAR funds, subject to the usual government accounting and auditing rules and regulations.

Done this 6th day of February 2024.

  
JUNEL B. SORIANO, PhD  
Director

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**ANNEX**

**Schedule of Attendance: DA-BAR CY 2023 2nd Semester PPCR Assessment Workshop and  
CY 2023 Annual Agency Performance Review Conference Cum FY 2025 Plan And Budget  
Workshop for R4D Grants**

OFFICE/DIVISION/ UNIT	PARTICIPANTS	SCHEDULE OF ATTENDANCE	
		CY 2023 PCR Assessment Feb 12 until AM Session of Feb 14	FY 2025 PBP Feb 14 PM Session until Feb 16
Office of the Director	Junel B. Soriano, PhD	✓	✓
	Gladys B. Gammad	✓	✓
Planning and Monitoring Unit	Gian Carlo R. Espiritu	✓	✓
	Glacelle Alyne C. Malinao	✓	✓
	Matthew Janssen C. Ty	✓	✓
	Apple E. Llarena	✓	✓
	Renzo Miguel M. Siao	✓	✓
	Geline Nicole A. Morillo	✓	✓
	Thoburn S. Gustilo, Jr.	✓	✓
	Aiko Monique C. Del Mundo	✓	✓
	Mc Clyn Marvin Battung	✓	✓
Compliance Officer	Melissa A. Resma	✓	
Office of the Assistant Director	Joell H. Lales	✓	✓
	Maria Ruby G. Lumongsod	✓	✓
<b>Administrative and Finance Division</b>			
Human Resource Management Section	Jude Ray P. Laguna	✓	✓
	Lissy Ann H. Cantillon	✓	
	Vanessa Mae V. Abuel	✓	✓
Procurement Section	Judith A. Maghanoy	✓	✓
	Ria Joy J. San Jose	✓	
Property and Supply Section	Corazon L. Barretto	✓	
	Maricar Blancaflor	✓	
Transportation Maintenance and Services Unit	Jennifer T. Alianza	✓	
	Teresita S. Añonuevo	✓	

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OFFICE/DIVISION/ UNIT	PARTICIPANTS	SCHEDULE OF ATTENDANCE	
		CY 2023 PCR Assessment Feb 12 until AM Session of Feb 14	FY 2025 PBP Feb 14 PM Session until Feb 16
Building Maintenance, Security and General Utility Services Unit	Vanessa D. Yap	✓	
Records Section	Melody T. Memita	✓	
	Jessabel V. Gayod	✓	
Accounting Section	Roberto S. Quing, Jr.	✓	✓
	Sheena C. Castillo	✓	✓
Budget Section	Marilou C. Oren	✓	✓
	Arvin Dan B. Monserate	✓	✓
	Maureen Ghee D. Cave	✓	✓
Cash Section	Gretel F. Rivera	✓	
	Ligaya V. Santolices	✓	
Program Development Division	Raymond Patrick L. Cabrera	✓	✓
Program Development Division	Kris Thea Marie B. Hernandez	✓	✓
	Alvin H. Fontanil	✓	✓
	Lorebelle E. Pidoy	✓	✓
	Marnelie G. Subong		✓
	Chiqui M. Padullon		✓
	Maylen V. Cunanan		✓
	Marvin Evangelista		✓
Program Monitoring, Evaluation, and Linkaging Division	Julia A. Lapitan	✓	✓
	Amavel A. Velasco	✓	✓
	Rhea D. Desalesa, DVM	✓	✓
	Juan Nikolas A. Paller	✓	✓
	Nieva Jean S. Ignacio	✓	✓
	Bernalin P. Cadayong-Cruz		✓
	Nina Mae Talaro		✓
	Apolonia A. Mendoza		✓
Knowledge Management and Information Systems Division	Evelyn H. Juanillo	✓	✓
	Ma. Eloisa H. Aquino	✓	
	Maria Elena M. Garces	✓	

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OFFICE/DIVISION/ UNIT	PARTICIPANTS	SCHEDULE OF ATTENDANCE	
		CY 2023 PCR Assessment Feb 12 until AM Session of Feb 14	FY 2025 PBP Feb 14 PM Session until Feb 16
	Jocel Anne C. Yamson	✓	
	Rena S. Hermoso	✓	✓
	Mayrene Gail M. Dela Cruz	✓	
DA-Biotechnology Program Office	Jessica Mae M. Mora		✓
	Desiree C. Ibañez		✓
Transportation Maintenance and Services Unit (Stay-in Drivers)	Jojit V. Velasquez	✓	✓
	Abelardo G. De Jesus, Jr.	✓	✓
	Elec I. Yadao	✓	✓
	Jay-Ar D. Remedio	✓	✓
	Rhaine M. Borres	✓	✓

Note:

- a) Staff to go back to Quezon City (February 14, Wednesday)
  - a. 1:00 PM departure from Tagaytay
  - b. 14 DA-BAR staff will return to Quezon City
  
- b) Additional staff to attend the FY 2025 PBP Workshop at Tagaytay City (February 14, Wednesday)
  - a. 11:00 AM departure from Quezon City
  - b. 9 staff (7 DA-BAR staff & 2 DA-BPO staff) will be ferried to Tagaytay, Cavite to attend PM Session onwards

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