



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**BUREAU OF AGRICULTURAL RESEARCH**  
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**SPECIAL ORDER**

No. 168

Series of 2023

**SUBJECT: AUTHORITY TO PARTICIPATE IN THE TRAINING PROGRAM ON  
“BUILDING AND ENHANCING NEGOTIATION SKILLS”**

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In support of the BAR's learning and development program, the following personnel are hereby authorized to participate in the training program on “Building and Enhancing Negotiation Skills” which will be conducted on **October 24-27, 2023** at the **Viven Hotel, Laoag City** by the Personnel Officers Association of the Philippines (POAP), Inc.

**PROPERTY AND SUPPLY UNIT**

CORAZON L. BARRETTO

VINCENT P. VISITACION

**RECORDS UNIT**

MELODY T. MEMITA

**TRANSPORTATION MAINTENANCE AND SERVICES UNIT**

JENNIFER T. ALIANZA

The above-mentioned personnel shall submit to the Office of the Director through the Human Resource Management Section a fully accomplished Learning Application Plan (LAP) and a copy of available learning materials within five (5) working days after returning to the office.

All travel, incident expenses and a training fee of Seven Thousand Five Hundred Pesos (₱7,500.00) per participant which covers the training kits, soft copy of training materials, meals (3 servings of lunch and 7 servings of snacks), city tour and certificate of appearance shall be charged against BAR funds subject to availability and the usual government accounting and auditing rules and regulations.

All concerned, please be guided accordingly.

Done this 19th day of October 2023.

  
**JUNEL B. SORIANO, PhD**  
Director