



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
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SPECIAL ORDER

No. 173

Series of 2025

SUBJECT : RECONSTITUTION OF THE DA-BAR HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)

Pursuant to the provisions of Civil Service Commission (CSC) Memorandum Circular (MC) No. 14, s. 2018, otherwise known as the *Revised* 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), the DA-BAR Human Resource Merit Promotion and Selection Board (HRMPSB) is hereby reconstituted as follows:

- Chairperson : **RAYMOND PATRICK L. CABRERA**
OIC, Assistant Director and concurrent OIC-Head, PMELD, Principal
- Members : Division Chief(s) where the vacancy (ies) exist (s):
ANTHONY B. OBLIGADO, PhD, RAgr, MNSA, OIC-Head, PDD, Principal
ADRIEL C. ABANDO, Assistant Head, PDD, Alternate

JULIA A. LAPITAN, Assistant Head, PMELD, Alternate

SALVACION M. RITUAL, Head, KMISD, Principal
EVELYN H. JUANILLO, Assistant Head, KMISD, Alternate

JUDE RAY P. LAGUNA, Head, HRMU, Member

MELODY T. MEMITA, 2nd Level Representative, ABARE, Principal
JUDITH A. MAGHANOY, 2nd Level Representative, ABARE, Alternate

DOROTE A. CALICA, 1st Level Representative, ABARE, Principal
CHRISTOPHER F. LAZARO, 1st Level Representative, ABARE, Alternate

FUNCTIONS AND RESPONSIBILITIES:

1. Adopt formal screening procedures and formulate criteria for evaluation of candidates for appointment taking into consideration the following:
 - a. Reasonable and valid standards and methods of evaluating competence and qualifications of all applicants competing for the particular position
 - b. Criteria for evaluation of qualifications of applicants for appointment must suit the job requirements for the position/s.



2. Prepare a systematic assessment of the competence and qualifications of candidates for appointment. Maintain fairness and impartiality in the assessment of candidates;
3. Evaluate and deliberate on the qualifications of individuals listed in the selection line-up by at least a majority of its members; and
4. Submit the shortlist of candidates who passed the HRMPSB assessment, from which the appointing authority shall choose the applicant to be appointed.

Secretariat : **MA. ELOISA H. AQUINO**
LOREBELLE E. PIDOY
CZARINA GRICELL M. REYES

FUNCTIONS AND RESPONSIBILITIES:

1. Serve as secretariat and provide technical support to the HRMPSB for the comparative assessment and final evaluation of candidates;
2. Prepare the necessary documents or templates to be used by the HRMPSB during the screening, interview, and deliberation process; and
3. Prepare the necessary documents for the endorsement of applicants to the Appointing Authority.

All expenses to be incurred by the committee and its members, in the performance of their official functions, shall be charged against BAR funds, subject to government accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in effect unless revoked in writing. All orders, memoranda, and other issuances inconsistent herewith are deemed superseded or repealed.

Done this 17th day of July, 2025.


JOELL H. LALES, RAg, MTM
OIC, Director