



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City 1104
(+632) 8461 2800 and (+632) 8461 2900 • r4d@bar.gov.ph

SPECIAL ORDER

NO. 1105
Series of 2025

**SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 33 SERIES OF 2024
"RECONSTITUTION OF THE DA-BAR DISPOSAL COMMITTEE"**

In the interest of the service and to facilitate the proper and timely disposal of unserviceable property, plant and equipment (PPE) of the bureau, and pursuant to Executive Order (EO) Nos. 309, Series of 1996 285, Series of 1987, and Commission on Audit and Department of Budget and Management (COA-DBM) Joint Circular (JC) No. 2024-1, Series of 2024, the BAR Disposal Committee is hereby amended as follows:

Chairperson	:	Raymond Patrick L. Cabrera OIC, Assistant Director
Co-Chairperson	:	Jude Ray P. Laguna Head, Human Resource Management Unit
Members	:	Roberto S. Quing, Jr. Head, Accounting Unit
	:	Corazon L. Barretto Head, Property and Supply Unit (PSU)
	:	Ryan Joseph M. Abrigo Head, General Services Unit
Secretariat	:	Anne Khriscel B. Lazaro AO II, PSU

Duties and Responsibilities:

1. The Committee shall inspect, appraise, and undertake valuation activities;
2. Set the final appraised value of PPEs for disposal;
3. Determine the appropriate mode of disposal and recommend the same to the head of agency and applicable authorities;
4. Oversee and assess the inventory and inspection report of unserviceable property (IIRUP).
5. Spearhead the disposal proceedings for DA-BAR's PPEs such as, but not limited to, conduct of public auction, condemnation/destruction of PPEs, among others, on an "as is, where is" bases;
6. Facilitate the bidding process upon concurrence of the COA on the floor price set by the COA Technical Services Office and as appraised by at least one (1) materials recovery entity; and
7. Ensure that properties for disposal do not include materials not intended for disposal.

This order shall take effect immediately and shall remain in force until revoked in writing. All previous orders, memoranda and issuances inconsistent herewith are deemed revoked and suspended.

Done this 4th day of July 2025.

JOELL H. LALES, RAgr, MTM
OIC - Director

