



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**BUREAU OF AGRICULTURAL RESEARCH**  
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## SPECIAL ORDER

No. 76

Series of 2025

**SUBJECT : RECONSTITUTION OF THE DA-BAR HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)**

Pursuant to the provisions of Civil Service Commission (CSC) Memorandum Circular (MC) No. 14, s. 2018, otherwise known as the *Revised 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA)*, the DA-BAR Human Resource Merit Promotion and Selection Board (HRMPSB) is hereby reconstituted as follows:

- Chairperson : **JOELL H. LALES**  
Assistant Director
- Members : Division Chief(s) where the vacancy (ies) exist (s):  
**ANTHONY B. OBLIGADO, PhD, MNSA, OIC-Head, PDD, Principal**  
**ADRIEL C. ABANDO, Assistant Head, PDD, Alternate**
- RAYMOND PATRICK L. CABRERA, OIC-Head, PMELD, Principal**  
**JULIA A. LAPITAN, Assistant Head, PMELD, Alternate**
- SALVACION M. RITUAL, Head, KMISD, Principal**  
**EVELYN H. JUANILLO, Assistant Head, KMISD, Alternate**
- JUDE RAY P. LAGUNA, Head, HRMU, Member**
- MELODY T. MEMITA, 2<sup>nd</sup> Level Representative, ABARE, Principal**  
**JUDITH A. MAGHANOY, 2<sup>nd</sup> Level Representative, ABARE, Alternate**
- DOROTEA B. CALICA, 1<sup>st</sup> Level Representative, ABARE, Principal**  
**CHRISTOPHER F. LAZARO, 1<sup>st</sup> Level Representative, ABARE, Alternate**

### FUNCTIONS AND RESPONSIBILITIES:

1. Adopt formal screening procedures and formulate criteria for evaluation of candidates for appointment taking into consideration the following:
  - a. Reasonable and valid standards and methods of evaluating competence and qualifications of all applicants competing for the particular position

- b. Criteria for evaluation of qualifications of applicants for appointment must suit the job requirements of the position/s.
2. Prepare a systematic assessment of the competence and qualifications of candidates for appointment. Maintain fairness and impartiality in the assessment of candidates;
3. Evaluate and deliberate on the qualifications of individuals listed in the selection line-up by at least a majority of its members; and
4. Submit the shortlist of candidates who passed the HRMPSB assessment, from which the appointing authority shall choose the applicant to be appointed.

Secretariat : **MA. ELOISA H. AQUINO**  
**LOREBELLE E. PIDOY**  
**CZARINA GRICELL M. REYES**

**FUNCTIONS AND RESPONSIBILITIES:**

1. Serve as secretariat and provide technical support to the HRMPSB for the comparative assessment and final evaluation of candidates;
2. Prepare the necessary documents or templates to be used by the HRMPSB during the screening, interview and deliberation process; and
3. Prepare the necessary documents for the endorsement of applicants to the Appointing Authority.

All expenses to be incurred by the committee and its members, in the performance of their official functions shall be charged against BAR funds, subject to government accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in effect unless revoked in writing. All orders, memoranda, and other issuances inconsistent herewith are deemed superseded or repealed.

Done this 26th day of March, 2025

**JUNEL B. SORIANO, PhD**  
Director

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