



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
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SPECIAL ORDER

No. 292

Series of 2024

**SUBJECT : ADDITIONAL FUNCTIONS OF MS. TERESITA S. AÑONUEVO,
 ADMINISTRATIVE ASSISTANT V AT THE COMPLIANCE OFFICE**

In the interest of the service and in order to respond to the need for additional staff complement, **MS. TERESITA S. AÑONUEVO** is hereby instructed to perform additional functions at the Compliance Office, Office of the Director, in her concurrent capacity as the Administrative Assistant V to the Transportation Maintenance and Services – Administrative and Finance Division.

As such, Ms. Añonuevo shall perform the additional functions and in coordination with the designated Compliance Officer. Likewise, she shall perform her regular duties and responsibilities on top of the additional functions as instructed by her immediate supervisor, following the workload distribution:

Transportation Maintenance and Services Unit	60 %
Compliance Office	40%

This Order shall take effect immediately and shall remain in force unless revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 29th day of August 2024.

JUNIL B. SORIANO, PhD
 Director

