



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
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SPECIAL ORDER

No. 290

Series of 2024

SUBJECT : DESIGNATION OF MS. MELISSA A. RESMA AS TECHNICAL STAFF UNDER THE OFFICE OF THE DIRECTOR

In the interest of the service, **MS. MELISSA A. RESMA**, Information Systems Analyst III, is hereby designated as a Technical Staff under the Office of the Director.

As such, Ms. Resma shall perform the functions, duties, and responsibilities inherent to this designation, to include, but not limited to: a) providing technical assistance and support for issues related to information systems; b) monitor and recommend information upgrades, analyzing the submitted data from Information Management Section (IMS); and, c) perform other related tasks as instructed by the undersigned.

All officials and employees of the Bureau are hereby advised of this designation and directed to give their full support and cooperation to Ms. Resma in the performance of her duties and responsibilities.

This Order shall take effect immediately and shall remain in force unless sooner revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 29th day of August 2024.

JUNEL B. SORIANO, PhD
Director

