



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1104

kmiso
FM
ph
DM

Ref. No. 2023 - 14
March 13, 2023

MEMORANDUM FROM THE DIRECTOR

TO : ALL BAR PERMANENT AND COS PERSONNEL

SUBJECT : RESUMPTION OF THE WEEKLY FLAG LOWERING CEREMONY

In the interest of the service and as a sign of nationalism, pursuant to Civil Service Commission Memorandum Circular (CSC-MC) No. 19 Series of 2012 (Observance of Flag Ceremonies) and Section 10 of Republic Act (RA) No. 8491 or the Flag and Heraldic Code of the Philippines, the conduct of the **Flag lowering ceremony** shall be reinstated on a weekly basis at **3:30 PM every Friday**. The host for the flag raising ceremony shall be the host of the flag lowering activity.

In the event of public holidays, declared non-working/special non-working days, national calamities, and upon instruction from management, Flag lowering ceremonies shall be suspended.

All BAR personnel physically present at the office are enjoined to attend and the HRMU shall monitor attendance.

Personnel on official travel, off-setting of time banked, or on approved leave shall be exempted.

This memorandum shall take effect on **Friday, March 24, 2023** and shall remain in force unless revoked in writing. All other issuances inconsistent herewith are deemed superseded.

JOELL H. LALES
OIC-Director