



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
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Reference No. 2025- 137

March 5, 2025

MEMORANDUM FROM THE DIRECTOR

TO : ALL TECHNICAL DIVISION

SUBJECT : CALL FOR APPLICATION TO ALL PERMANENT STAFF OF TECHNICAL DIVISIONS FOR THE CAPACITY BUILDING PROGRAM IN COLLABORATION WITH KYUNGPOOK NATIONAL UNIVERSITY (KNU) IN SOUTH KOREA

In support to our bureau's commitment to advancing research for development (R4D) initiatives, and with the ultimate goal of improving the agriculture and fisheries sector for inclusive growth, the two batches of the capacity-building collaboration with Kyungpook National University (KNU) in South Korea will take place on May and October 2025.

In this regard, the DA-Bureau of Agricultural Research (BAR) is now accepting applications from all permanent technical BAR staff who are interested in joining the capacity building program.

The program, based on the curriculum of Saemaul Undong Movement, has a duration of fifteen (15) days, including travel time. All expenses, including airfare, accommodation, meals, and local transportation in South Korea, will be covered by DA-BAR throughout the program.

We highly encourage all qualified permanent staff to submit a letter of intent and required attachments no later than **March 13, 2025** to the Office of the Director, to allow time for the selection process to be completed.

Please find attached the prescribed qualifications and requirements for the program.

Thank you.


JUNEL B. SORIANO, PhD

QUALIFICATION FOR THE PROGRAM

A. Eligibility Requirements

- Must have a permanent appointment for at least 2 (two) years of service with at least very satisfactory performance for the last two rating periods immediately preceding the application/ nomination;
- Must not have any current scholarship/study grant;
- Must not have enjoyed a scholarship grant for the last five (5) years;
- Must have rendered his/her service obligation of any previous scholarship and/ or study leave grant;
- Must have appropriate years in service left to comply with return service obligations (must be 45 years old or below upon application); and
- Must have no pending criminal/ and or administrative case.

B. Documentary Requirements

The applicant must submit a letter of intent together with the following attachments:

- Updated Personal Data Sheet
- Work Experience Sheet
- Copy of the DPCR/ IPCR for the last two rating periods
- Service Record
- Certificate of No Pending Administrative Case
- Certification from the Human Resource and Management Office (HRMO) that the applicant:
 - Complied with the service requirements of a previous scholarship/ grant;
 - Not presently enjoying a scholarship/ grant; and
 - Not enjoyed a scholarship grant for the last five (5) years for degree programs and two (2) years for non-degree program applicants.

A call for application will be issued and disseminated to generate applicants who can avail the offering.

C. Budget

DA-BAR will cover the expenses for the implementation of the fifteen (15)-day training course, including the travel period, using the Training Program for the Saemaul Undong Movement. All expenses incurred, such as airfare, accommodation, food, and local transportation in South Korea, will be provided.

