



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Road corner Visayas Avenue, Diliman, Quezon City 1104
(+632) 8461 2800 and (+632) 8461 2900 • r4d@bar.gov.ph

Reference No. 2024- 22
January 22, 2024

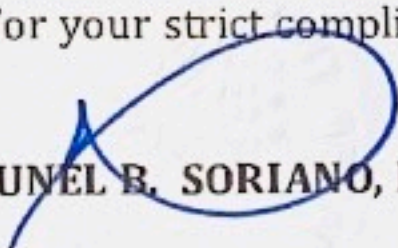
MEMORANDUM FROM THE DIRECTOR

TO : ALL DIVISION/UNIT HEADS
SUBJECT : SUBMISSION OF CALENDAR OF ACTIVITIES

In line with our commitment to prioritize all important tasks, allocate our valuable time more efficiently and avoid unnecessary overlapping of schedules, all division/unit heads are hereby directed to submit your respective calendar of activities for CY 2024 based on your approved budget allocation **on or before January 26, 2024.**

Further, you are hereby advised to include in your submission those activities that are connected to BAR funded projects and would involve BAR staff, subject for review by the Office of the Assistant Director.

For your strict compliance.


JUNEL B. SORIANO, PhD

