



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH
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Reference No. 2023- 107
November 20, 2023

MEMORANDUM FROM THE DIRECTOR

TO : ALL DA-BAR OFFICIALS AND STAFF

SUBJECT : PARTICIPATION IN THE EMPLOYEE'S CULTURAL DAY

Rationale

In line with the celebration of the yuletide season, everyone is enjoined to participate in the activities prepared for the **Employee's Cultural Day on December 21, 2023**; highlights of which are the presentation of known Filipino customs and traditions and the awarding of the Best Lantern Contest.

Mechanics

All Divisions of the Bureau, namely PDD, PMELD, KMISD and AFD, are qualified to join the Christmas Lantern Contest which will commence in a lantern parade on December 15, 2023 after the Flag Lowering ceremony.

After the parade, the lantern entries will be prominently displayed side by side at the RDMIC Building Lobby for everyone to see. No additions or enhancements can be made to the entry lanterns after the parade so it must be sturdy enough to last for the whole month of December. The awarding of the Best DA-BAR Lantern will be one of the highlights of the Bureau's Employees Cultural Day on December 21, 2023.

The Lantern Entry

Each of the four division shall make a lantern using their staff own creativity and resources. There is no specified size for the lantern but it shall be made out of recyclable materials at the least possible cost that should not exceed P2,000. The design of the lantern must symbolize the function of DA-BAR in general and must have lights as part of its decoration but it should not carry the name of the division which made the lantern to avoid biases in judging.

The Lantern shall be showcased during the Lantern Parade so it must be finished by December 15, 2023 in time for the parade. There will be a short Lantern presentation on December 21, 2023 just before the final judging where a designated representative from each division will give a maximum of 2-minute presentation of the idea behind and the reason for the design and how it symbolizes DA-BAR.

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Criteria for Judging

The judges will choose the top three Best Lanterns based on the following criteria:

Creativity	40%
Percentage of the Recyclable Materials Used	30%
Relevance to the theme	30%

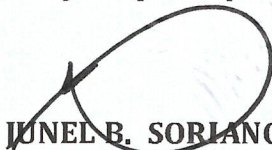
The Judges

There are two sets of judges with different score weights. **60%** of the final score will be from *peers or internal judges* who are representatives of each division while **40%** will come from the *external judges* who are not employees of BAR.

Peer judging is done by giving scores to all the division's entries except the division being represented by the judge, while judges from outside BAR can give scores to all the entries.

For further details on the contest and other activities relative to the events, you may contact any member of the Administrative and Finance Division Technical Working Committee.

For your participation and guidance.


JUNEL B. SORIANO, PhD

