



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**BUREAU OF AGRICULTURAL RESEARCH**  
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Ref. No. 2023-10-84  
October 6, 2023

## MEMORANDUM FROM THE DIRECTOR

TO : ALL CONTRACT OF SERVICE (COS) PERSONNEL  
SUBJECT : REPLACEMENT FOR VACANT COS POSITION

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This is to inform all COS personnel that the Bureau is currently searching for candidates to fill up the vacant position of **Senior Administrative Assistant II (SG 14)** who shall be assigned to the **Office of the Assistant Director (OAD)**.

All interested employees may signify their intent through writing, addressed to the undersigned. Deadline for submission of applications is on **October 13, 2023, Friday**.

Please find attached the minimum qualification standards required for the position for your reference.

For information and guidance.

  
JUNEL B. SORIANO, PhD