



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1101

April 05, 2021

SPECIAL ORDER

No. 49

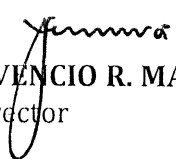
Series of 2021

Subject : **Authority to Report as Skeleton Work Force and Work- From-Home Alternative Work Arrangements at DA-BAR During the ECQ Extension Period from April 05 - 11, 2021**

In the interest of the service and in compliance with Malacañang Memorandum No. 85, Series of 2021 and the Memorandum from the Secretary dated April 03, 2021, prescribing the guidelines on operational capacity for the government sector and the Department of Agriculture specifically, the DA-BAR has authorized its personnel to render service under the skeleton work force and "work from home" alternative work arrangements during the above ECQ extension period. Related IATF and CSC issuances have also been fully considered in this regard.

The authority covers all personnel as enumerated in the attachments herewith who shall also be entitled to reasonable transportation support, travelling expenses or hazard pay as may be authorized under the existing accounting and auditing rules and regulations.

This Order shall take effect for the duration of the abovementioned ECQ extension period only.


VIVENCIO R. MAMARIL, Ph.D.
Director

Attachments: as stated



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with prosperous farmers and fisherfolk*



Office of the Director Work Schedule

Names	April					Remarks
	M	T	W	Th	F	
Eugerio, Juan Carlo	5	6	7	8	9	
Francisco, Chantale	X	X	X	X	X	Self-Quarantined
Mamaril, Vivencio						
Calmada, Lea	X			X	H	04/06 - Quarantined
Workforce percentage	100	0	0	0	0	
Internal Audit Unit						
Sadie, Gemma	X	X	X	X	H	
Santolices, Ligaya					H	
Yonzon, Julieta			X		H	Senior (on call)
Workforce percentage	33	33	67	33	0	
Office of the Assistant Director						
Del Mundo, Aiko Monique	X	X	X	X	H	04/06 - Quarantined
Lales, Joell	X	X	X	X	H	
Workforce percentage	100	100	50	50	0	

Commission on Audit						
Names	M	T	W	Th	F	
	Gumban, Joyce Ann Christi	X		X		H
Lacson, Rosemarie Grace	X			X	H	
Concepcion, Emerlita			X	X	H	
Workforce percentage	67	33	33	67	0	

Legend:

X - Scheduled as Skeletal Staff

Blank - Work-from-home schedule

Office of the Assistant Director - Support Group Work Schedule

Personnel Unit						Remarks
Names	April					
	M 5	T 6	W 7	Th 8	F 9	
Araullo, Jodan	X	X	X		H	(on call)
Azares, Joann	X			X	H	04/06 - Quarantined
Chy, Nell		X		X	H	
Pelayo, Ludivina	X			X	H	senior/immuno compromised
Rojas, Dorina		X	X		H	senior (on call)
Workforce percentage	40	60	40	40	0	
Records Unit						
Gayod, Jessabell	X	X			H	
Memita, Melody		X		X	H	
Sto. Tomas, Edwin			X	X	H	
Workforce percentage	33	67	33	67	0	
Supply and Property Unit						
Barreto, Corazon		X		X	H	(on call)
Blancaflor, Maricar	X		X		H	
Lipogpog, Jovannie	X		X		H	
Visitacion, Vincent	X	X			H	
Workforce percentage	75	50	50	25	0	
Procurement Unit						
Bartina, Lester			X	X	H	
Calimutan, Magdalena	X	X	X		H	
Maghanoy, Judith	X	X	X		H	(on call)
Palevino, Allan	X	X	X		H	
Workforce percentage	75	75	100	25	0	
Budget Unit						
Acebedo, Edward James	X	X	X		H	
Añoso, Ferry	X	X	X	X	H	
Maghanoy, Judith	X	X	X		H	(do)
Monserate, Arvin Dan			X	X	H	
Workforce percentage	75	75	100	50	0	
Cash Unit						
Grettchin, Abigael		X	X	X	H	
Palevino, Maria Lilanie	X	X	X		H	
Rivera, Gretel		X	X		H	(on call)
Workforce percentage	33	100	100	33	0	
General Services Unit						
Alianza, Jennifer			X		H	
Anonuevo, Teresita			X	X	H	
Reyes, German	X	X			H	
Yadao, Elec	X			X	H	04/06 - Quarantined
Lazaro, Christopher	X	X	X	X	H	
Rosales, R		X	X		H	

Names	M	T	W	Th	F	
	5	6	7	8	9	
Alegre, R	X	X	X		H	
Borres, Rhaine	X	X	X	X	H	
Nebreja, Néstor		X	X	X	H	
Padilla, Dover	X	X	X	X	H	
Remedio, Jay-ar	X			X	H	
Uanan, Benny	X	X	X	X	H	
Sumera, Manny	X	X	X	X	H	
Dulay, Diosdado	X	X			H	
Romero, Norly	X	X			H	
Nicor, J			X	X	H	
Workforce percentage	69	69	69	56	0	
Accounting Unit						
Quing, Roberto Jr.	X	X	X	X	H	
Dionido, Jocelyn	X	X	X	X	H	
Calica, Dorotea	X	X			H	
Geli, Arnel	X				H	
Castillo, Sheena	X	X	X	X	H	
Coronia, Vivian	X	X	X	X	H	
Ramos, Nicolo	X	X	X	X	H	
Barberan, Ricardo		X	X	X	H	
Workforce percentage	88	88	75	75	0	
TOTAL %	70	72	70	55	0	

Research Program Development Division Work Schedule

Names	April					Remarks
	M	T	W	Th	F	
	5	6	7	8	9	
Cabrera, Raymond Patrick	X	X	X	X	H	
Martinez, Jan Pauline	X	X	X	X	H	
Workforce percentage	100	100	100	100	0	
Project Packaging and Evaluation						
Subong, Marnelie	X	X			H	
Fontanil, Alvin	(on scholarship leave)					
Bermas, Jan Invsor					H	04/06 - Quarantined
Guilaran, Candice					H	
Padullon, Chiqui			X	X	H	
Pangilinan, Ella Marie					H	
Workforce percentage	17	2	17	17	0	
Institutional Development Section						
Mosende, Marjorie	X	X	X	X	H	
Canaveral, Earl Vincent		X	X	X	H	
Evangelista, Marvin					H	
Workforce percentage	33	67	67	67	0	
Technology Management Section						
Libang, Etchel Princess					H	
Malinao, Glacelle Alyne	X	X	X	X	H	
Fonseca, Chrystel Venus					H	
Workforce percentage	33	33	33	33	0	
Impact Evaluation and Policy Section						
Hernandez, Kris Thea Marie					H	
Cunanan, Maylen					H	
Workforce percentage	0	0	0	0	0	
Planning and Monitoring Section						
De Guia, Cynthia Remedios	X	X	X	X	H	
Barcelona, Arjay	X	X	X	X	H	
Llarena, Apple					H	
Ty, Matthew Janssen					H	
Abao, Clarisse					H	
Workforce percentage	40	40	40	40	0	
TOTAL %	33	38	38	38	0	

Research Coordination Division Work Schedule

Names	April					Remarks
	M 5	T 6	W 7	Th 8	F 9	
Fernandez, Rodolfo					H	
Garcia Michael	X				H	
Gumban, Elmer	X				H	
Lapitan, Julia					H	
Obligado, Anthony	X				H	
Reyes, Lino Norman				X	H	
Workforce percentage	50	0	0	17	0	
Luzon & D Coordination Section						
Caruz-Cadayong, Bernalin			X		H	
Dulay, Julie Ann		X			H	
Gammad, Gladys				X	H	04/04 - Quarantined
Ignacio, Nieva Jean	X				H	
Mendoza, Apolonia					H	
Velasco, Amavel	X				H	
Workforce percentage	33	33	17	0	0	
Visayas R&D Coordination Section						
Castañeto, Jennilyn				X	H	
Desalesa, Rhea	X				H	
Laguna, Jude Ray		X			H	
Punzalan, Mitzi	assigned at DA					
Workforce percentage	25	25	0	25	0	
Mindanao Coordination Section						
Espiritu, Gian Carlo		X			H	
Ogao-ogao, Ryan				X	H	
Paller, Juan Nikolas			X		H	
Rivera, Upjohn			X		H	
Villoria, Wilson			X		H	
Workforce percentage	0	20	60	20	0	
International R & D Relations Section						
Dimayuga, Glenn			X		H	
Workforce percentage	0	0	100	0	0	
TOTAL %	27	14	23	14	0	

Knowledge Management and Information Systems Division Work Schedule

Names	April					Remarks
	M	T	W	Th	F	
	5	6	7	8	9	
Salvacion, Ritual	X		X		H	
Juanillo, Evelyn	X	X	X	X	H	
Cagula, Peter	X	X	X	X	H	
Dejelo, Maria Louella					H	(senior w/ disability)
Workforce percentage	75	50	75	50	0	
IMS						
Resma, Melissa	X	X	X	X	H	
Soto, Jems Rey			X	X	H	
Mahaguay, Sheam	X	X			H	
Serrano, Jendhel		X			H	
Samoy, Jimzon		X	X		H	
Lazaro, Andrew Chris			X	X	H	
Aquino, Edmund	X	X			H	
Rapada, Elvira					H	(senior)
Workforce percentage	38	63	50	38	0	
ACS						
Garces, Ma. Elena					H	WFH/Comorbidity
Aquino, Ma. Eloisa	X	X			H	
Laxamana, Jireh Alodia					H	04/06 - Quarantined
Hermoso, Rena	X				H	04/06 - Quarantined
Surio, Jhon Marvin					H	WFH/Quarantine
Workforce percentage	40	20	0	0	0	
Library						
Pardilla, Lyn	X	X	X	X	H	
Abrigo, Ryan Joseph	X	X	X	X	H	
Bernardo, Richard	X	X	X		H	
Workforce percentage	100	100	100	67	0	
TOTAL %	55	55	50	35	0	

BIOTECH Work Schedule

Names	April					Remarks
	M 5	T 6	W 7	Th 8	F 9	
Huelva, Pian			X	X	H	
Ibañez, Desiree c.					H	
Chua, Andylord					H	
Garcia, Eryn Jane					H	
Cariño, Reynelle	X	X			H	
Penaso, Caren					H	
Barrogo, Marcellas Anton	X	X	X	X	H	
Salon, Jan Wigan					H	
Pilapil, Walfredo Jr.	X	X	X	X	H	
Workforce percentage	33	33	33	33	0	