

## ANNOUNCEMENT OF HIRING

The Bureau of Agricultural Research is in need of the following:

<b>Position</b>	:	<b>Senior Management Specialist</b>
Station	:	Biotechnology Program Office (BIOTECH)
Status of Employment	:	Contract of Service (COS)
Salary Grade	:	<b>SG 19 – Php 45,269.00</b>
Qualification Standards		
Education	:	Bachelor's degree in Development Communication and related field (Communication, Public Relations, Journalism, Media Studies)
Work Experience	:	Three (3) years relevant experience
Training	:	Eight (8) hours of relevant training
Eligibility	:	Career Service (Professional) Second Level Eligibility

### Terms of Reference

- Provide technical support in the development/updating and implementation of Agriculture and Fisheries Biotechnology Roadmap of the DA Biotech Program particularly in the development and implementation of strategic agenda for information, education, and communication (IEC);
- Monitor the progress of implementation of specific projects and activities on IEC supported under the DA Biotech Program;
- Update project monitoring database on the status of IEC projects supported under the DA Biotech Program;
- Coordinate with the network of DA agencies to ensure consistency of DA Biotech Program-supported IEC projects with the development agenda of DA;
- Assist in the conduct of site visits and field monitoring of projects funded by DA Biotech Program;
- Facilitate closeout phase and turnover of capital outlays of projects funded by DA Biotech Program;
- Keep and maintain proposal tracking system for IEC projects;
- Manage the DA Biotech Program's website and social media accounts;
- Prepare annual report and provide data for the preparation of other reports; and
- Write speeches, talk points, policy statements, news, articles, prefaces, forewords materials for office activities and publications.

Interested and qualified applicants should fill out the application form:

[https://bit.ly/2025BARApplicationForm\\_COS](https://bit.ly/2025BARApplicationForm_COS)

Posting: July 11, 2025

Deadline of submission of applications is on July 17, 2025 (Thursday)