

## ANNOUNCEMENT OF HIRING

The Bureau of Agricultural Research is in need of the following:

<b>Position</b>	:	<b>Project Development Officer II</b>
Division	:	Program Development Division (PDD)
Status of Employment	:	Contract of Service (COS)
Salary Grade	:	<b>SG 15 – Php 30,531.00</b>
Qualification Standards		
Education	:	Bachelor's Degree relevant to the job
Work Experience	:	One (1) year of relevant experience
Training	:	Four (4) hours of relevant training
Eligibility	:	Civil Service (Professional) Second Level Eligibility

### Terms of Reference

- Assist in the packaging and dissemination of BAR's Call for R4D proposals either through web announcements and memoranda;
- Assist in the coordination and facilitation of Applied and Scaling R4D proposals screening, reviews and integration of its results;
- Prepare necessary documents to facilitate approval and release of funds of approved proposals under the Project Packaging and Evaluation Section (i.e., Memorandum of Agreement, Schedule of Release of Outputs, Disbursement Voucher, Obligation Slip, Notice of Fund Release and Notice to Proceed);
- Maintain both electronic/digital and physical copies of documents relevant to approved Applied and Scaling R4D proposals; and
- Attend/participate in meetings, workshops, conferences and other activities related to project packaging and evaluation.

Interested and qualified applicants should fill out the application form:

[https://bit.ly/2025BARApplicationForm\\_COS](https://bit.ly/2025BARApplicationForm_COS)

Posting: July 11, 2025

Deadline of submission of applications is on July 17, 2025 (Thursday)