

ANNOUNCEMENT OF HIRING

The Bureau of Agricultural Research is in need of the following:

Position	:	Development Management Officer III
Division	:	Program Development Division (PDD)
Status of Employment	:	Contract of Service (COS)
Salary Grade	:	SG 18 – Php 40,637.00
Qualification Standards		
Education	:	Bachelor's Degree relevant to the job
Work Experience	:	Four (4) years of relevant experience
Training	:	Sixteen (16) hours of relevant training
Eligibility	:	Civil Service (Professional) Second Level Eligibility

Terms of Reference

- Serve as alternate focal person for various committees and technical working groups relative to rice research for development under the National Rice Program (NRP);
- Coordinate with other DA offices, LGUs, the private sector, and other partner organizations relative to research for development activities under the NRP;
- Facilitate and coordinate the implementation of the BAR's banner program on rice;
- Assist in the packaging and dissemination of BAR's Call for R4D proposals either through web announcements and memoranda;
- Facilitate proposal screening, review and evaluation of project proposals on rice based on the set guidelines;
- Facilitate the preparation of the necessary documents for release of funds of approved projects on rice (Memorandum of Agreement (MOA), Schedule of Release of Outputs, Disbursement Voucher, Obligation Slip, Notice of Fund Release, and Notice to Proceed);
- Assist in the monitoring and evaluation of BAR projects to ensure timely delivery of outputs;
- Organize and facilitate the conduct of rice-related activities of the PDD;
- Assist in the packaging of rice program reports for submission to the oversight;
- Participate in various meetings, workshops, and assessments relative to rice research; and

Perform other tasks as deemed necessary.

Interested and qualified applicants should fill out the application form:

https://bit.ly/2025BARApplicationForm_COS

Posting: July 11, 2025

Deadline of submission of applications is on July 17, 2025 (Thursday)