

PURCHASE REQUEST

Entity Name: Bureau of Agricultural Research (DA-BAR)

Fund Cluster: Regular Agency Fund (01)

Office/Section : AU-REC		PR No.: <u>2023-01-12</u> Responsibility Center Code : _____		PR Date: January 17, 2023	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Lot	POSTAGE AND COURIER SERVICES FOR CY 2023 (2ND BIDDING)	1	1,000,000.00	1,000,000.00
		March 1 to December 31, 2023 (10 months)			
		* See attached Terms of Reference (TOR)			
		nothing follows			
		TOTAL		1,000,000.00	1,000,000.00
Purpose: Postage and Courier Services for the Mailing of various documents (2nd Bidding)					
	Requested by:		Approved by:		
Signature :	(ORIGINAL SIGNED)		(ORIGINAL SIGNED)		
Printed Name :	MELODY T. MEMITA		JOELL H. LALES		
Designation :	Head, Administrative Unit		OIC-Director		