

**PURCHASE REQUEST**

**Entity Name: Bureau of Agricultural Research (DA-BAR)**

**Fund Cluster: Regular Agency Fund (01)**

Office/Section : <b>AU-GS</b>		PR No.: <b>2023-01-11</b> Responsibility Center Code : _____		PR Date: <b>January 17, 2023</b>	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Lot	<b>JANITORIAL SERVICES</b>	1	2,050,000.00	2,050,000.00
		9 Janitorial staff to report 8 hours/day, 6 days/week excluding Sundays and regular holidays			
		March 1 to December 31, 2023 (10 months)			
		* See attached Terms of Reference (TOR)			
		****nothing follows****			
		<b>TOTAL</b>		2,050,000.00	2,050,000.00
<b>Purpose:</b> Provision of Janitorial Services for DA-BAR CY 2023 (Re-bidding)					
	<b>Requested by:</b>		<b>Approved by:</b>		
<b>Signature :</b>	(ORIGINAL SIGNED)		(ORIGINAL SIGNED)		
<b>Printed Name :</b>	<b>MELODY T. MEMITA</b>		<b>JOELL H. LALES</b>		
<b>Designation :</b>	Head, Administrative Unit		OIC-Director		