



# MULTI-YEAR CONTRACTUAL AUTHORITY (MYCA)

**DA- BUREAU OF AGRICULTURAL RESEARCH**


# OUTLINE

## Multi-Year Contractual Authority (MYCA)

- Background and Rationale
- Ideal timelines for managing A&F R4DE programs/projects/activities
- Recommendations

# BACKGROUND AND RATIONALE

- Document issued by DBM, either for LFPs or for regular and recurring services, in order to **authorize the recipient entity to enter into multi-year contracts** for the full project cost of multi-year programs/projects.
- **Contains an annual breakdown of the full project cost**, to ensure that agencies include in their budget proposal for the ensuing years, the amount programmed for the said years.
- Ensures the **continuity of approved government investments**



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

**CIRCULAR LETTER**

No. 2023 - 7  
May 17, 2023

**TO : All Heads of Departments/Agencies/State Universities and Colleges and Other Offices of the National Government including Constitutional Commissions/Offices; Budget Officers; Heads of Finance and Accounting Units and All Others Concerned**

**SUBJECT : PRESCRIBED GUIDELINES ON THE ISSUANCE OF MULTI-YEAR CONTRACTUAL AUTHORITY (MYCA)**

---

**1.0 RATIONALE**

Pursuant to Section 32 of the General Provisions of Republic Act (R.A.) No. 11936 or the FY 2023 General Appropriations Act (GAA), departments, bureaus and offices of the National Government, including Constitutional Offices enjoying fiscal autonomy and State Universities and Colleges (SUCs) shall request the Department of Budget and Management (DBM) for the issuance of a MYCA prior to entering into contracts for Locally-Funded Projects (LFPs) and Regular and Recurring Services, to cover the total project costs of multi-year programs, activities and projects.

**For Foreign-Assisted Projects (FAPs) and Multi-Year Public-Private Partnership (PPP) Projects**, implementing agencies shall:

# BACKGROUND AND RATIONALE

- Way to **strengthen institutionalization of A&F R4D programs and ensure budget allocation** for ensuing years during plan and budget preparations
- Related policies on MYCA includes the following:
  - **Circular Letter 07** series of 2023
  - **National Budget Circulars 570** series of 2017 and **577** series of 2019
  - Sections within **General Appropriations Act** of the years **2016 to 2023**
  - Section within the EO 91 series of 2019

In GAA 2019, Section 30 also states that the “***DBM shall ensure that the funding requirement for the multi-year projects are included in the National Expenditure Program to be submitted to Congress who shall give due consideration of the said proposal***”



# Regular & Banner Program's Funds Managed by BAR

*FY 2025 2-year project with MYCA Request*



## Prioritization of Line-Up

1. "Call" or scoping approaches to gather NEW program/project proposals
2. Internal screening and reviews to shortlist line-up
3. Prioritized line-up for FY 2025 (Preferably with detailed proposal)



## FY 2025 PBP Deliberation

1. Refined priority line-up with available basic info as supporting details during deliberations (i.e. IBH, TRWs, TBH)
2. Preparation and submission of MYCA requests
3. Inputting in DA and DBM's system (i.e. OSBP, PICs, BEDs)
4. Initiate MOA processing (BAR-level) and completion of required attachments



## Fund Transfer & Implementation

1. Await issuance of GAA and NCA
2. MOA perfection then fund processing and release
3. R4D project implementation (Year 1)
4. Progress reviews & recommendations for Year 2 fund releases and implementation



## Fund Transfer & Implementation

1. Processing of succeeding releases.
2. R4D project implementation (Year 2)

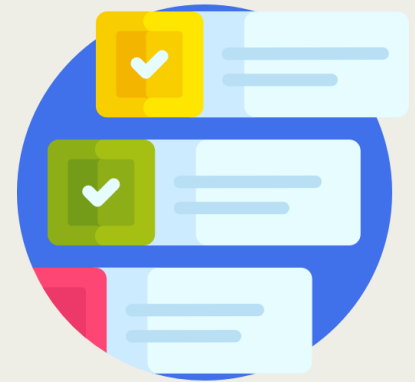


## Monitoring and Evaluation

1. Completion Reviews

# INITIAL RECOMMENDATIONS

- Advance processes in R4D proposal packaging, screening, evaluation, and approval
- Increase shovel readiness of R4D proposals to be proposed for the targeted fiscal year
- Strengthen program approach in crafting and implementing A&F R4DE interventions



*\* Initially, not all R4D PAPs will or can be subjected to MYCA. R4D Programs to be initially applied for MYCA can be selected based on certain criteria*



# Thank you!



Department of Agriculture-Bureau of Agricultural  
Research  
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave.,  
Diliman, Quezon City, Philippines  
(02) 8469-2800 | [r4d@bar.gov.ph](mailto:r4d@bar.gov.ph)



[www.bar.gov.ph](http://www.bar.gov.ph)