



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF AGRICULTURAL RESEARCH**  
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1104

*KMISD*  
*FM*  
*ph*  
*Sub*

**SPECIAL ORDER**  
NO. 101  
Series of 2022

**SUBJECT : ASSIGNING MS. DOROTEA B. CALICA, ADMINISTRATIVE ASSISTANT II, IN THE KNOWLEDGE MANAGEMENT AND INFORMATION SYSTEMS DIVISION (KMISD), IN CONCURRENT CAPACITY WITH OTHER FUNCTIONS IN THE FINANCE UNIT**

In the exigency of the service and in view of her recent promotion, **Ms. Dorotea B. Calica**, Administrative Assistant II, is hereby assigned in the Knowledge Management and Information Systems Division (KMISD), in concurrent capacity with her other functions in the Finance Unit.

As such, she shall report to the KMISD **four times a week** to perform duties and responsibilities in the "Technology and Innovation Hub" and Library and other tasks that will be assigned to her by the KMISD head, in addition to her assignments and functions in the Finance Unit.

All officials and employees of the Bureau are hereby informed of this assignment.

This order shall take effect immediately and shall remain in force until revoked in writing. All other issuances inconsistent herewith are deemed revoked.

Done this \_\_\_\_ day of August, 2022.

  
**JUNEL B. SORIANO Ph. D.**  
Director



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