



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF AGRICULTURAL RESEARCH**  
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Ref. No. 2021-11-00  
November 19, 2021

**MEMORANDUM FROM THE DIRECTOR**

**FOR : ALL DA-BAR STAFF**

**SUBJECT : GUIDELINES ON THE IMPLEMENTATION OF 100%  
ON-SITE REPORTING AND OTHER RELATED CONCERNS**

This refers to the Department of Agriculture (DA) Administrative Order No. 29 series of 2021<sup>1</sup> regarding the Implementation of 100% On-Site Reporting at the Department of Agriculture (DA-Central Office, Bureaus, Attached Agencies and Corporations and Regional Offices).

In relation to this, all officials and staff of the Bureau are required to comply with all provisions thereunder which took effect on November 17, 2021.

Furthermore, other related matters will be discussed with concerned official and personnel of the bureau pertaining to the effective implementation of the Administrative Order. Specifically, this includes the drafting of guidelines on the provisions of transportation support services and dormitory facilities for the bureau's staff, among others, which will be issued starting December 01, 2021.

For information, guidance and compliance of all concerned.

**JUNEL B. SORIANO, Ph.D.**

<sup>1</sup> DA Administrative Order No. 201 Series of 2021: Implementation of 100% On-Site Reporting at the DA(DA-Central Office, Bureaus, Attached Agencies, and Corporations and Regional Field Offices)



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with empowered and prosperous farmers and fisherfolk*

