

Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL RESEARCH
RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City 1101

KMSD
JM ps.
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MEMORANDUM
No. 2021-12-02

December 6, 2021

TO : **ALL BAR STAFF**

FROM : *f:* **JUNEL B. SORIANO, Ph. D.**
Director

SUBJECT : **FILLING UP OF VACANT POSITIONS**

We are pleased to announce that we will be filling up the following vacant positions in the Bureau of Agricultural Research:

1. Information Officer III
2. Administrative Assistant II

All interested and qualified applicants may now apply. Deadline of submission of application is on or before December 21, 2021. Attached is the Qualification Standards of the Positions for your reference.

For the guidance of all concerned.



(+632) 8461-2800 / 8461-2900
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🌐 www.bar.gov.ph
📱 @DABAROfficial


A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk



Republic of the Philippines
BUREAU OF AGRICULTURAL RESEARCH
Request for Publication of Vacant Positions

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BUREAU OF AGRICULTURAL RESEARCH in the CSC website:


LUDIVINA M. PELAYO
HRMO
Date: 6-Dec-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Information Officer-III	OSEC-DAB- INF03-10-2014	18	P43,681.00	Bachelor's Degree relevant to the job	8 hrs. of relevant training	2 years of relevant experience	Career Service Prof./Second Level Eligibility	BAR, Quezon City
1	Administrative Assistant II	OSEC-DAB- ADAS2-176-2004	8	P18,251.00	Completion of two (2) years in college or High School Graduate with relevant vocational/trade course	4 hrs of relevant training	1 year of relevant experience	Career Service (Sub-professional) First Level Eligibility	BAR, Quezon City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUNEL B. SORIANO, Ph. D.
Director
RDMIC Bldg, Visayas Ave, corner Elliptical Road
Diliman, Quezon City
personnel.bar@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.