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DATE: 04/18/2023 4:10

BY: Peter Y. [Signature] 2023

PU

WORK ORDER
DEPARTMENT OF AGRICULTURE
BUREAU OF AGRICULTURAL RESEARCH (DA-BAR)

Supplier:	CRAYON SOFTWARE EXPERTS PHILIPPINES INC.			W.O. No.:	2023-03-0021
Address:	11F Net One Center, 26th St. cor. 3rd Ave. Bonifacio Global City, Taguig City			Date prepared:	March 30, 2023
Email Add.:	chester.fabian@crayon.com/info.ph@crayon.com	Contact No.:	8851-5343	Mode of Proc:	Small Value
TIN No.:	008-992-378-000	PR No.:	2023-03-81	End-User:	KMISD

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Supply and Property Office, DA-BAR, RDMIC Bldg., Elliptical Rd. cor. Visayas Ave., Diliman, Quezon City	Delivery Term:	7days
Date of Delivery:	<u>April 21, 2023</u>	Payment Term:	30 Calendar Days

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	MICROSOFT 365 BUSINESS STANDARD SUBSCRIPTION (APRIL 2023 TO APRIL 2024) One year chat, call, meet up to 300 attendees Desktop, web and mobile versions of Office apps with premium features Easily host webinars Attendee registration and reporting tools Manage customer appointments Apps and services included: word, excel, powerpoint, outlook, onedrive, sharepoint, exchange, access(PC only), publisher(PC only) Teamwork and communication File storage and sharing security and compliance *****nothing follows*****	10	7,233.41	72,334.10

(Amount in words)	SEVENTY TWO THOUSAND THREE HUNDRED THIRTY FOUR PESOS AND 10/100.	Grand Total	₱ 72,334.10
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: [Signature]
DEONES L. DEL MUNDO
 Signature over Printed Name of Supplier
April 14, 2023
 Date

Very truly yours, [Signature]
JOELL M. LALES
 OIC - Director
 Head of the Procuring Entity (HoPE)

Fund Cluster : 01
 Funds Available : 100,000.00 (ABC)
[Signature]
ROBERTO S. QUING, JR.
 Accountant III

ORS No. : 02-101101-2023-94-0450
 ORS Date: 4/13/2023
 Amount: 72,334.10