

- Free Local Calls

B. FUNCTION/MEALS:

Please find the following included in above package.

<u>Date</u>	<u>Meal</u>	<u>Persons</u>	<u>Venue</u>
April 19-20	AM Snacks	70	8 th Flr. Ballroom
	Manage Buffet Lunch	70	8 th Flr. Ballroom
	PM Snacks	70	8 th Flr. Ballroom
	Manage Buffet Dinner	70	8 th Flr. Ballroom
April 21	Manage Buffet Lunch	70	8 th Flr. Ballroom
	PM Snacks	70	8 th Flr. Ballroom

Inclusions:

- Use of hotel venue
- All meals with waiter service for above number of persons
- One round of drink for each meal
- Use of white board with markers
- Use of white screen
- Use of flip charts
- Use of stage
- Complimentary pen and stationery
- Use of basic sound system
- Use 2-3 microphone
- Free flowing coffee, tea and water
- Free WIFI access
- Waiving of electrical charge for one LCD projector to be brought in

I. OPTION POLICY

We shall appreciate receiving the signed conforme on **March 18, 2016** to confirm and guarantee above reservation. Or our system will automatically cancel the venue blocked.

For send bill arrangement, please provide the following:

1. Signed Contract
2. Certificate of Availability of Funds (CAF)

II. PAYMENT TERMS

Please find the computation as follows:

LIVE-IN RATE (Room and Full board Meals)					
<u>Date</u>	<u>Package</u>	<u>Rate</u>	<u>Qty.</u>	<u>Night/s</u>	<u>Total</u>
April 19-21	Live-in- Triple	P2,760.00	66	2	P364,320.00
April 19-21	Live-in Single	P4,560.00	4	2	P 36,480.00
Live-in Total					P400,800.00
OTHERS					
<u>Date</u>	<u>Meal</u>	<u>Rate</u>	<u>Qty.</u>	<u>Day/s</u>	<u>Total</u>
March 31	Lunch	650.00	70	1	P45,500.00
	PM Snack	150.00	70	1	P10,500.00
Meal Total					P56,000.00
GRAND TOTAL					P456,800.00

Please note that above total package rate does not include service charge.

Extra Person Charge: